

STATE OF ALASKA
ALASKA FILM OFFICE
 550 West 7th Avenue, Suite 1770 | Anchorage, AK 99501
 (907) 269-8190 p / f (907) 269-8147

**ALASKA FILM PRODUCTION TAX CREDIT
 PRE-QUALIFICATION FORM - Page 1**

*Please provide the required information - attach separate sheets as necessary.
 The Alaska Film Office may request additional information in order to reach a determination of qualification.*

A) APPLICANT INFORMATION

Name of Production Company (Applicant - Parent Company)		
Doing Business As (Production LLC - if applicable)		
Employer ID Number (EIN)	Alaska Business License #	Production Company Domicile (state) and ID #
Company Type	<input type="checkbox"/> Corporation <input type="checkbox"/> Trust	<input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Non-Profit
Production Company Physical Address		City/State/Zip
Mailing Address (if different)		City/State/Zip
Telephone	Fax	E-Mail

B) PRODUCTION COMPANY CONTACT PERSON (this will be the primary contact for the Incentive / Tax Credit)

Official Company Representative		Title/Position
Telephone	Fax	E-Mail

C) PRODUCTION COMPANY PRINCIPALS

Name	Work history w/ other principals (attach separate sheet(s) as necessary)

Please note - the above information is required for all owners/managers - attach additional sheets as necessary.

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Please provide the required information - attach separate sheet if necessary. **Please note, this information is confidential and will not be released.**

D) "ABOVE THE LINE" PERSONNEL (attach separate sheets as needed)

For each member of the "Above the Line" team, please provide the following information: Name(s), Salary/Fee for this project, their IMDB ID #, and a short filmography of their last 3 projects that have been released - we'll need the title, if the production was incentivised, their position on the project and their salary/fee for that project. If no IMDB information is available, or if the project has not yet been released, provide current contact information for the production company and the other required information.

Please note - this information is required for all above the line personnel - attach additional sheets as necessary.

Executive Producer's Name:		Salary/Fee (for this project):	
Last 3 Projects Released (do not include recent Alaska productions) :		Exec. Producer's IMBD ID #:	
Title	Incentivised?	Position on Project	Salary/Fee
	y / n		
	y / n		
	y / n		

Producer's Name:		Salary/Fee (for this project):	
Last 3 Projects Released (do not include recent Alaska productions) :		Producer's IMBD ID #:	
Title	Incentivised?	Position on Project	Salary/Fee
	y / n		
	y / n		
	y / n		

Producer's Name:		Salary/Fee (for this project):	
Last 3 Projects Released (do not include recent Alaska productions) :		Producer's IMBD ID #:	
Title	Incentivised?	Position on Project	Salary/Fee
	y / n		
	y / n		
	y / n		

Director's Name:		Salary/Fee (for this project):	
Last 3 Projects Released (do not include recent Alaska productions) :		Director's IMBD ID #:	
Title	Incentivised?	Position on Project	Salary/Fee
	y / n		
	y / n		
	y / n		

Principal Actor's Name:		Salary/Fee (for this project):	
Last 3 Projects Released (do not include recent Alaska productions) :		Principal Actor's IMBD ID #:	
Title	Incentivised?	Role	Salary/Fee
	y / n		
	y / n		
	y / n		

Principal Actor's Name:		Salary/Fee (for this project):	
Last 3 Projects Released (do not include recent Alaska productions) :		Principal Actor's IMBD ID #:	
Title	Incentivised?	Role	Salary/Fee
	y / n		
	y / n		
	y / n		

If casting has not been completed for all ATL roles, please indicate role name and estimated salary/fee. Attach additional sheets as necessary.

Please note - the above information is required for all above the line personnel - attach additional sheets as necessary.

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PRE-QUALIFICATION FORM - Page 3**

Please provide the required information - attach separate sheet(s) if necessary. Please note, this information is confidential and will not be released.

E) PRODUCTION FINANCE INFORMATION

Primary Financing:	<input type="checkbox"/> Self / In-House	<input type="checkbox"/> Venture Capital	<input type="checkbox"/> Loan
Source:			
Has financing been completed for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Is spending authorized by the entity financing this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "No" please indicate percentage remaining to secure:		If "No" please indicate date spending will be authorized:	

F) ESTIMATED PRODUCTION BUDGET INFORMATION

Total "Above the Line" Budget:	Alaska "Above the Line" Spend:
Total "Below the Line" Budget:	Alaska "Below the Line" Spend:
Total Production Budget:	Total Alaska Spend:

G) ESTIMATED BUDGET INFORMATION BY CATEGORY FOR TAX CREDIT CALCULATION

Below, list your expected expenses (minimum of \$100,000 over a consecutive 24-month period) for this project. Fields with green background are calculated, do not enter data.
Include only estimated costs for expenditures that will be incurred in Alaska. Attach separate sheet(s) if necessary.

	"Above the Line"	"Below the Line"
Wages and Salaries:		
Wages and Salaries paid to Alaska residents:	\$ -	\$ -
1a) Total Wages and Salaries paid to Alaska residents:		\$ -
Wages and Salaries paid to non-Alaska residents:	\$ -	\$ -
1b) Total Wages and Salaries paid to non-Alaska residents:		\$ -
1) Total Wages and Salaries (1a + 1b)		\$ -
2) In-state Transportation and Shipping (in Alaska - 100% of costs may be eligible)		\$ -
3) Interstate Transportation and Shipping (to and from Alaska - 50% of costs may be eligible)		\$ -
4) Location Fees, Facility rental/purchase, Equipment rental/purchase (see regulations at www.film.Alaska.gov - 3 AAC 188.040.b for detailed eligibility information)		\$ -
5) Services		\$ -
6) Food & Lodging		\$ -
7) Other Production Expenses (Attach detailed budget)		\$ -
8) Total Alaska Production Expenses (add Lines 1 - 7)		\$ -

H) PROJECTED TAX CREDIT CALCULATION

Base Credit (30%)		
9) Projected Base Tax Credit - 30% of line 8 (multiply line 8 by 0.30)	\$	-
Alaska Hire Credit (10%)		
10) Projected Alaska Hire Tax Credit - 10% of line 1a (multiply line 1a by 0.10)	\$	-
Seasonal Credit (2%)		
11) Estimated expenditures from line 8 that will be incurred between October 1 and March 30	\$	-
12) Projected Seasonal Tax Credit - 2% of line 11 (multiply line 11 by 0.02)	\$	-
Rural Credit (2%)		
13) Estimated expenditures from line 8 that will be incurred in a Rural Area (see rural community list at www.film.Alaska.gov)	\$	-
14) Projected Rural Tax Credit - 2% of line 11 (multiply line 13 by 0.02)	\$	-
TOTAL PROJECTED TAX CREDIT:		
15) Projected Alaska Film Production Tax Credit (add lines 9, 10, 12 and 14)	\$	-

This is only an estimate of potential tax credits, actual tax credits approved (if any) will vary depending on the production's qualified expenditures as verified by an independent, Alaska-licensed CPA and the Alaska Film Office.

ALASKA FILM PRODUCTION TAX CREDIT PRE-QUALIFICATION FORM - Page 4

Please provide the required information - attach separate sheet if necessary. Please note, this information is confidential and will not be released.

I) "QUALIFICATION PERIOD" START DATE (starts the 24 month period when expenses will be eligible)

Requested Start Date:

This date will be used to set the start date for the production's qualification period. If no date is selected, the qualification period will begin on the date qualification is approved.

Explanation:

(If requested start date is more than 30 days before or after this form is submitted. All requested dates must be approved by the Alaska Film Office.)

J) PRODUCTION CONTACT INFORMATION (this will be the contact for the production's operations in Alaska)

Contact Person		Title/Position	
Address		City/State/Zip	
Telephone (Cell)	Fax	E-Mail	

K) PRODUCTION GENERAL INFORMATION

Name of Production (Project Title)	Release or Premiere Date:
Production Type: <input type="checkbox"/> Feature Film <input type="checkbox"/> Documentary <input type="checkbox"/> Other (please explain:) <input type="checkbox"/> Television Series <input type="checkbox"/> Commercial/Advertisement	

L) PRODUCTION SCHEDULE

Overall Production Schedule:			Alaska Production:
	Start Date	End Date	Estimated Start Date
Pre-Production:			Estimated End Date
Production:			
Post-Production:			
First date of principal photography in Alaska:		Projected number of days of principal photography in Alaska:	

M) PRODUCTION PERSONNEL ESTIMATES

non-Alaska Crew: (estimated number)	Alaska Crew: (estimated number)
non-Alaska Crew: (average number weeks working)	Alaska Crew: (average number weeks working)
non-Alaska Talent: (estimated number)	Alaska Talent: (estimated number)
non-Alaska Talent: (average number weeks working)	Alaska Talent: (average number weeks working)
Payroll Services Company: (productions with payroll over \$1 million)	
Production Services Company: (lead Alaska contractor)	
Alaska contractors: (number of companies working)	Alaska contractors: (average weeks working)

N) PRODUCTION LOCATION INFORMATION

Identify communities in Alaska where you expect to film:	

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DISCLAIMER

Pre-Qualification of a production using this form is not a guarantee of receiving a Tax Credit under the Alaska Film Incentive program nor does it guarantee the size of a Tax Credit issued under the program. While an estimate of potential tax credits is included, the tax credits approved will vary depending on the production's actual qualified expenditures.

Production Tax Credits are issued based on qualified expenditures that are verified by an independent, Alaska-Licensed Certified Public Accountant (CPA). To be verified, all qualified expenses must be paid in full - no tax credits will be issued to productions with outstanding obligations to vendors and/or individuals.

Productions must have a valid Alaska Business Licence during production. Out-of-state LLCs and Corporations must register with the Alaska Dept. of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional Licensing. Information about Business Licenses and registration is available at <http://www.commerce.state.ak.us/occ/>

APPLICANT CHECKLIST (This additional information is required before pre-qualification can be processed)

- Detailed budget clearly identifying expenditures to be made in Alaska. Include estimated dates of expenditures (if applicant wishes to apply for 2% additional seasonal credit) and estimated location of expenditures (if applicant wishes to apply for 2% additional rural credit). **Attachment A**
- Synopsis, Treatment or Script of proposed production. **Attachment B**
- Distribution Plan (Who will see the production and where will they see it?) **Attachment C**
- Alaska Business License # (or proof of application). **Attachment D**
- Attachments A, B C and D (above) are attached and are incorporated into this application.

AGREEMENTS

I certify that I am an authorized representative of the applicant and as such am authorized to make the statement of affirmation contained herein.

I hereby agree to allow representatives of the Alaska Film Office access to applicable records as may be necessary for the administration of this program.

I certify that the production is an eligible project as defined in AS 44.33.233.

I certify, under penalties of unsworn falsification, that the above statements and information contained in the application and attachments are complete, true, and correct to the best of my knowledge and belief.

Applicant Representative Printed Name		Applicant Representative Title	
Applicant Representative Signature			Date

Send completed form and other required materials to:

Alaska Film Office
550 W. 7th Avenue, Suite 1770
Anchorage, Alaska 99501

Note: to expedite your pre-qualification, you may fax or e-mail the required information to our office (see fax number and email below).
However, we require signed originals to complete our files – please mail your packet to the address above.

We cannot finalize your Pre-Qualification until we've received the Signed Original of this form.

Questions? E-mail alaskafilm@alaska.gov or call (907) 269-8190 - fax (907) 269-8147

Film Office Use Only			
Qualification Notice Date	Qualifying Period:	Start Date	End Date
Film Office Representative			
Notes:			